



DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

NOTICE TO BIDDERS

IFB# 07312020 Clear Acrylic Barriers throughout SCS District
DEADLINE July 31, 2020 11:00 AM, Central Time

Shelby County Schools (SCS) is accepting bids for the project listed above, in red. A Pre-Bid Conference is not required. Any bidder who wants to review a prototype of this barrier can contact Charles White at 901 601-6498. SCS will be practicing “Social-Distancing” for all gatherings during this time period in order to promote a safe and healthy working environment for both employees and perspective bidders. Bidders are required to wear appropriate PPE gear during these meetings.

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to: William Webb, webbw@scsk12.org and Kim Carpenter carpenterk@scsk12.org by 2:00PM/CST on July 27, 2020. Subject line of email shall read “Questions –IFB #07312020 Clear Acrylic Barriers throughout SCS District”. Questions must specifically reference the section of the Bid to which the question pertains. In order to prevent an unfair advantage to any respondent, verbal questions will not be answered. Failure to adhere to this requirement may subject the respondent to immediate disqualification. All questions and answers will be posted as an addendum on Procurement’s website at the end of the business day on July 28, 2020 by 4:00PM.

IMPORTANT DATES:

Bid Release	July 24, 2020
Pre-Bid Meeting	Not Required
Questions or Requests Due	July 27, 2020, @ 2:00pm
Questions and Answers Posted	July 28, 2020, 4:00 pm
Bid Due / Bid Deadline	July 31, 2020, @ 11:00 am

Thank you.
Procurement Services
Shelby County Schools